

# ZONING APPLICATION/PERMIT

6385 Home Road • Delaware • Ohio • 43015  
www.concordtwp.org

Ric Irvine, Zoning Inspector

rirvine@concordtwp.org  
Phone 740-881-5338

## Concord Township, Delaware County, Ohio

**Permit #** \_\_\_\_\_

### OFFICE USE ONLY

Approved \_\_\_\_\_ Date Issued \_\_\_\_\_ Fee Paid \_\_\_\_\_  
Date Expires \_\_\_\_\_ Check # \_\_\_\_\_  
Denied \_\_\_\_\_ Reason \_\_\_\_\_

Type: \_\_\_\_\_ New Residence, \$300 / \_\_\_\_\_ REVISION to New Residence, \$100 (please explain) \_\_\_\_\_  
( & Fee) \_\_\_\_\_ Residence Addition, \$100 \_\_\_\_\_ Swimming Pool, \$100 \_\_\_\_\_ Sign (Permanent), \$300  
\_\_\_\_\_ New Accessory Building, \$50 \_\_\_\_\_ Pergola, \$50 \_\_\_\_\_ Sign (Temporary), \$225  
\_\_\_\_\_ Deck, \$75 \_\_\_\_\_ Gazebo, \$50 Other \_\_\_\_\_

### STREET ADDRESS OF PROPERTY (include city/zip)

Lot #	Subdivision	Zoning District
Acreage	Lot Area sq ft	Percent of Lot covered by Buildings %

### APPLICANT Name

Applicant Address

Applicant Phone # Email Address (REQUIRED)

### OWNER Name

Owner Address

Owner Phone # Email Address

### TOTAL STRUCTURE AREA sq ft (REQUIRED)

(Which includes the following sq ft)

1 <sup>st</sup> Floor sq ft	2 <sup>nd</sup> Floor sq ft	Garages
Decks	Porches	Patios
Building Stories #	Building Height sq ft	Road Frontage sq ft

### ACTUAL SETBACKS for your new structure sq ft (REQUIRED)

Front Rear Right Left

Sign Area sq ft	Sign Dimensions	Type of Sign
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Applicant certifies that all information contained herein is true and accurate and is submitted to induce the issuance of a zoning permit. Applicant agrees to be bound by the provisions of the Zoning Resolution of Concord Township, Delaware County, Ohio. Construction progress towards completion must be made in accordance with the Concord Township Zoning Resolution.

**Applicant/Owner Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Submit plans and required fees, per the adopted fee schedule, as required by the Zoning Inspector and the provisions of the Concord Township Zoning Resolution.

### OFFICE USE ONLY

Upon the basis of above Application, proposed usage is found to be in accordance with the Concord Township Zoning Resolution and/or the Ohio Revised Code, Section 519 and is hereby APPROVED.

Concord Township Zoning Inspector \_\_\_\_\_ Date \_\_\_\_\_

## Zoning Permit Process

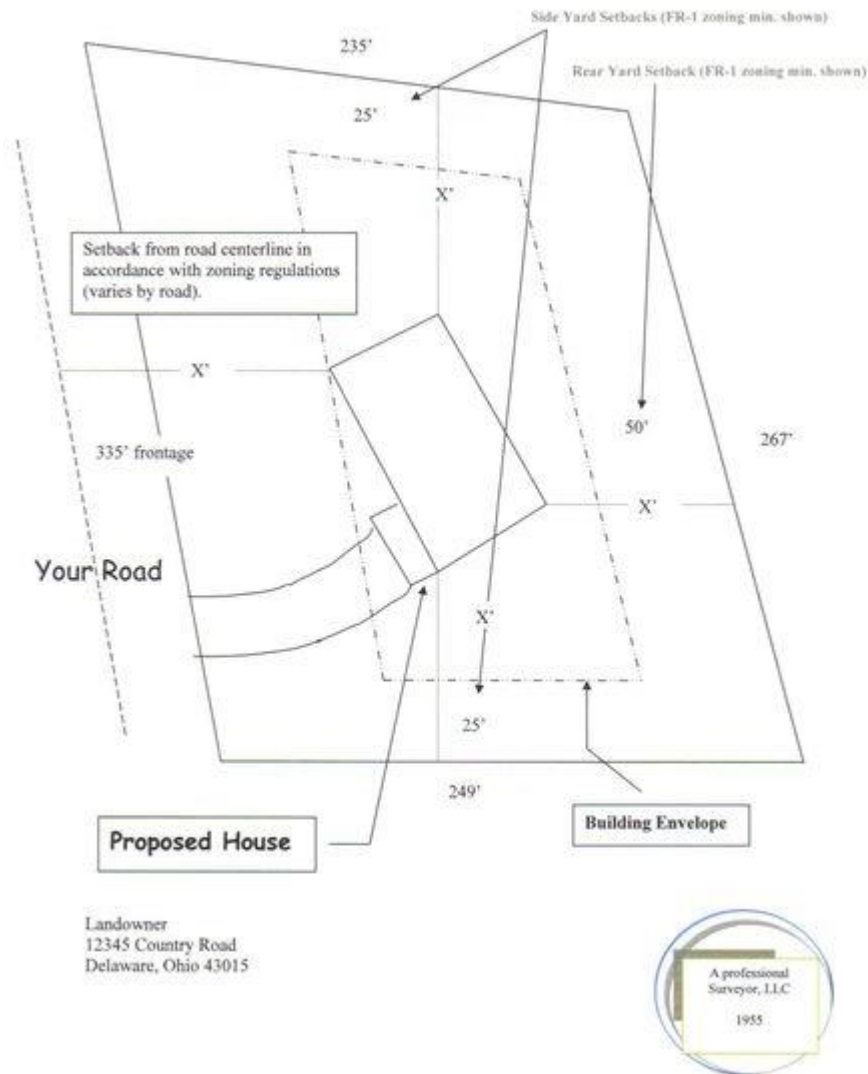
This is a Zoning Application/Permit ONLY. You will need to go to the Delaware County Building Dept. for your building permit and their inspections.

Below is an outline of the process to obtain a zoning permit in Concord Township. Completed Zoning Application with:

1. **One** plot site plan on **letter/legal sized paper** (8 ½ x 11 or 8 ½ x 14) showing the name and address of the property owner and all property dimensions and setbacks of structures.
2. **One** set of floor plans on **letter/legal sized paper** (8 ½ x 11 or 8 ½ x 14) showing floor plans of all finished living area, plus garages and covered porches, decks, carports, accessory buildings, etc.
3. **One** copy of your Health Permit if using on-site sewage treatment.
4. **One** copy of Driveway Permit from the Delaware County Engineer's Office.
5. **Check made payable to Concord Township Trustees**, according to the Concord Township Fee Schedule.
6. Zoning Certificate is good for one (1) year after issue date.
7. All new commercial structures require a sign-off from the Concord Township Fire Department.
8. A letter from the Delaware County Health Department indicating they have approved your construction plan is required before any permit for zoning is issued or prior to submitting to Delaware Code Compliance.

For more details, please refer to the complete [Concord Township Zoning Resolution](#), our [Setback Quick Reference Guide](#) and the [Fee Schedule](#). Click here for [Application for Permit](#)

## Sample Plot Site Plan



X

**THE FOLLOWING ITEMS MAY APPLY TO THE ISSUED PERMIT**

- Call before you dig-Ohio Utilities Protection Service – 800-362-2764.
- Trash and other waste must be contained on-site and disposed of regularly.
- Delaware County Code Compliance approval may be required prior to construction – 740-833-2200.
- A Work in the Right-of-Way permit may be required.
- Building/property must be identified with street numbers in accordance with the Concord Twp Zoning Resolution.
- Non-Residential use of the improvement is prohibited, in accordance with the Concord Twp Zoning Resolution.
- Human occupancy of the improvement is prohibited, in accordance with the Concord Twp Zoning Resolution.

IF CONSTRUCTION DOES NOT BEGIN WITHIN SIX (6) MONTHS OF THE ISSUANCE DATE OF THE PERMIT, THE PERMIT IS NO LONGER VALID. Changes to plans may require a revised or new permit. This permit is valid for twelve (12) months unless otherwise stated in the provisions sections above or unless otherwise extended after issuance via written consent of the concord township ZONING INSPECTOR OR HIS/HER DESIGNEE.